



Mrs. K Bingham
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16th October 2020

Dear Parents/ Carers,

Progress Meeting

Progress meetings are a very important event. They provide an opportunity for us to work together in partnership to help your child progress. They give you the opportunity to talk to your child's key worker, to discuss your child's Learning Journal/ Tapestry and progress they have made together with next steps. You can also discuss any concerns that you may have and share any wow moments in your child's life.

Due to COVID-19 and our risk assessment, we are unable to hold the progress meeting in person, so the meetings will be virtual. The key worker will discuss your child with you over the phone. Please ensure that we have your correct contact number.

Autumn term Progress Meetings have been arranged as follows.

Daycare - Waterside

During the week beginning 26th October 2020, the key workers will make an individual contact with the parents/ carers. Jodie's group will receive phone calls during the week beginning of 2nd November 2020.

Nursery - Hillside/ Meadowside/ Star room

Date	Time	Key Worker
Monday 30 th November	8.30 – 11.30	Zoe/ Laura
Monday 30 th November	12.30 – 3.30	Asma
Tuesday 1 st December	8.30 – 11.30	Gloria
Wednesday 2 nd December	8.30 – 11.30	Ellie
Wednesday 2 nd December	12.30 – 3.30	Emma
Thursday 3 rd December	8.30 – 11.30	Rukni
Thursday 3 rd December	12.30 – 3.30	Karen
Friday 4 th December	8.30 – 11.30	Claire
Friday 4 th December	8.30 – 11.30	Ellie

Thank you for your continued support and co-operation, we really appreciate it. Please do not hesitate to contact us for any support or help you may need.

Yours sincerely,

Mrs. Katarina Bingham
Head of Centre